



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB# 04182022LJS Central HS and Southwind ES HVAC System Replacements

DEADLINE: April 18, 2022 2:00 PM, Central Time

Shelby County Schools (SCS) is accepting bids for the project listed above, in **red**. A mandatory Pre-Bid Conference will be held at the school and location listed below:

Southwind Elementary School, 8155 Meadowvale Drive, Memphis, TN 38125 on April 5, 2022 at 9:30 a.m. CST.

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to LaJuanna Jones-Sulton, jonessultonlm@scsk12.org and Ashley Washington, washingtonap@scsk12.org by 2:00PM/CST on April 7, 2022. Subject line of email shall read "IFB# 04182022LJS Central HS and Southwind ES HVAC System Replacements". Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum on Procurement's website on April 11, 2022 by 4:00PM.

IMPORTANT DATES:

Bid Release	March 30, 2022
Pre-Bid Meeting	April 5, 2022 @ 9:30am
Questions or Requests Due	April 7, 2022, @ 2:00pm
Questions and Answers Posted	April 11, 2022 @ 4:00 pm
Bid Due / Bid Deadline	April 18, 2022 @ 2:00 pm

Thank you.
Procurement Services
Shelby County Schools